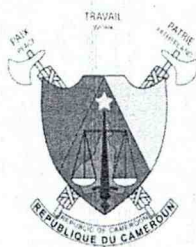


REPUBLIQUE DU CAMEROUN  
Paix – Travail – Patrie

REGION DU L'EXTREME -NORD

PREFECTURE DE KOUSSERI

COMMISSION DEPARTEMENTALE DE  
PASSATION DES MARCHES PUBLICS



REPUBLIC OF CAMEROON  
Peace – Work – Fatherland

FAR NORTH REGION

DIVISIONAL OFFICE OF KOUSSERI

DIVISIONAL TENDER'S BOARD

## TENDER NOTICE

OPEN NATIONAL INVITATION TO TENDER N° **006** /ONIT/K23/DCTB/2025

*Project Owner : MINEPAT*

*Contract Authority: Senior Divisional Officer of Logone and Chari*

*TB: Divisional Tender's Board of Logone and Chari*

*of **04 JUIN 2025***

**Subject of the Invitation to tender :** rehabilitation of Divisional Office of Kousseri, Logone and Chari Division, Far North Region

### 1. Subject of the invitation to tender

Within the framework of Public Investment Budget 2025, the Contract Authority hereby launches an open national invitation to tender for the rehabilitation of Divisional Office of Kousseri, Logone and Chari Division, Far North Region.

### 2. Nature of works

The works subject of this contract are include in estimated and quantitative quote

### 3. Tranches/Allotment

The works are subdivided into **one lot**

### 4. Estimated cost

The estimated cost of the operation following preliminary studies is **eighty five million (85 000 000) CFA Francs**.

### 5. Estimated execution deadline

The maximum time frame provided for by the Project Owner or Delegated Project Owner for the execution of works subject of this invitation to tender is **three (03) months**. This time frame shall run from the date of notification of the administrative order to commence the services.

### 6. Participation and origin

Participation in this invitation to tender is open to companies of Cameroonian Nationality which possess the required legal, financial and technical abilities.

### 7. Funding

The works under this invitation to tender shall be financed by Public Investment Budget of MINEPAT. Financial year 2025,

### 8. Bidding method

The mode of submission selected for this consultation is offline.

### 9. Bid bond

Each bidder must include in his administrative documents, a hand-endorsed bid bond, issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts and whose list appears in document 14 of the Tender File (TF), of an amount of **one million seven hundred (1 700 000) CFA francs** in accordance with the Order in force] and valid up to thirty (30) days beyond the initial date limit of the validity of bids.

### 10. Consultation of Tender File

The hard copy of the file may be consulted free of charge during working hours in the Private Secretary of Senior Divisional Officer of Logone and Chari, P.O. Box, Kousseri telephone : 679 812 409

### 11. Acquisition of tender file

The hard copy of the file may be obtained from Private Secretary of Senior Divisional Officer of Logone and Chari telephone 679812409 as soon as this notice is published against payment of a non-refundable sum of **seventy five thousand (75 000) CFA Francs**.

## 12. Submission of bids

Each bid shall be drafted in English or French for submission off line, the offer in seven (7) copies including the original and six (6) copies marked as such, should reach the service of the Private Secretary of Divisional Office of Kousseri not later than 30 June 2025 at (1) o'clock PM and should carry the indication:

**OPEN NATIONAL INVITATION TO TENDER N° 006 /ONIT/K23/DCTB/2025**

**Project Owner : MINEPAT**

**Contract Authority: Senior Divisional Officer of Logone and Chari**

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**of 04 JUN 2025**

**Subject of the Invitation to tender :** rehabilitation of Divisional Office of Kousseri, Logone and Chari Division, Far North Region

**"To be opened only during the bid-opening session"**

## 13. Admissibility of bids

The administrative documents, the technical offer and the financial offer must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner shall not accept:

- Bids bearing information on the identity of the tenderers;
- Bids submitted after the closing date and time for submission of bids;
- Envelopes without indication on the identity of the Invitation to Tender;
- Bids non-compliant with the bidding mode;
- Failure to comply with the number of copies specified in the RPAO or offer in copies only;

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of Finance to issue bonds for public contracts or the failure to comply with the model documents of the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

## 14. Opening of bids

The bids shall be opened in single phase and shall take place on 30 JUN 2025 at 2 PM o'clock by the Tenders Board attached to the Divisional Office of Kousseri hall.

Only tenderers may attend this opening session or be represented by a person of their choice, duly authorised, even in case of a group of companies.

**Under pain of being rejected, the required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of the Special Regulations of the invitation to tender.**

They shall be no later than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice. In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48 (forty-eight) hours deadline granted by the Board, the file shall be rejected. The opening of bids must take place no later than one hour after the deadline for receipt of tenders set out in the Tender File.

## 15. Evaluation criteria

### 15.1 Eliminary criteria

The eliminary criteria include:

- Absence of bid bond at the opening of bids;
- Failure to submit, beyond the 48(forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- False declarations, fraudulent schemes or forged documents;
- Absence of the sworn statement for not having abandoned contracts during the last three years;
- Absence of a quantified unit price in the financial offer;
- Absence of own or hired minimum equipment (to be specified by the Project Owner);
- Absence of an element in the financial offer (submission, BPU, DQE);
- Absence of integrity charter dated and signed
- Absence of the dated and signed commitment statement to comply with environmental and social clauses.

## 15.2 Essential criteria

The essential criteria for the qualification of bidders shall focus especially on:

- Presentation of bid;
- Bidder's references;
- Financial capacity; (Access to a line of credit or other financial resources, turnover, attestation of financial solvency);
- Personnel qualification and experience;
- Logistic means,
- Methodology.

## 16. Award of contract

The Project Owner or the Delegated Project Owner shall award the contract to the bidder whose bid meets the required technical and financial qualification criteria and whose offer was evaluated as the lowest by including as the case may be, the rebates proposed (In case of allotment, specify the maximum number of lots a candidate may be awarded)

## 17. Duration of validity of bids

Bidders shall remain committed to their bids for 60 days from the initial deadline set for the submission of bids.

## 18. Further information

Additional information may be obtained during working hours from Private Secretary of Divisional Officer of Logone and Chari [(SIGAMP service), P.O Box, telephone, fax, e-mail]

## 19. Fight against corruption and malpractices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48, the ARMP on 222016696 or the on .....

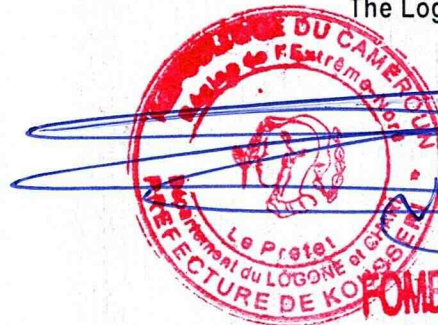
Kousseri, le

**04 JUIN 2025**

The Logone and Chari Senior Divisional Officer  
(Contracting Authority)

### COPIES TO:

- ARMP (for publication into JDM)
- DDMPC/LC (for information)
- DDEPRD/LC (for archives)
- PRESIDENT DTB/LC (for information)
- NOTICE BOARD;
- CHRONOS/ARCHIVES



**FOMBELE MATHIAS TAYEM**  
**Administrateur Civil Principal**  
**Consultant Principal**